**Call for Speakers Information Form & Agreement**

The 2017 Where to Turn Resource Fairs will take place on Thursday, May 25 and Wednesday, September 20, 2017. Exhibitor/Sponsorship opportunities are available upon request. This bi-annual event brings together Service Coordinators, Case Managers, Social Workers, Discharge Planners, Nurses, related Professionals and any individuals interested in networking with community services exhibitors.

We are looking for speakers who can provide attendees with information addressing the following themes:

May 25th – Wellness is Prevention

September 20th– Health Care Update for 2018

Topics include:

* Impact of Health Care Reform
* Housing Resources
* Food/Nutrition information
* Stress Management Programs
* Tobacco Cessation
* Senior Wellness/Age in Place
* Services for Families in Need
* Transportation Resources
* Health Services for Uninsured/Underinsured
* Wellness/Prevention

Please use the form below to submit a presentation, workshop or demonstration for one of the two 2017 Where to Turn Resource Fair events.

Speaker: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Relevant Experience (briefly described): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Audio Visual/Other Equipment: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Preferred speaking time: *(circle one)*  May or September

Speaking time slot needed: *(circle one)* 15 minutes

 30 minutes

 45 minutes

*This agreement is between the organizers, American HealthCare Group and* ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****, whereby Speaker agrees to present program as listed above:*

*Presentation Logistics*

1. *Check-in*

You should arrive at the conference no later than one hour before your presentation. Upon arrival, you should go to the Registration table. Here you will receive final details.

2. *Contact information to be printed in event materials:*

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*Waiver*

*The Speaker agrees to present at the event and to adhere to the content of their talk as outlined in the description.*

*Agreement*

I, the undersigned, agree to provide speaking services in accordance with the specifications documented above. I agree to indemnify and hold harmless AHG against any and all claims, liabilities and expenses of any nature whatsoever, arising out of or related to the provision of my speaking services.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Presenter Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of AHG Date

**Please attach a bio of all speakers.** Also, send a copy of the presentation if applicable.

Submit competed form: Carla Clipper, cclipper@american-healthcare.net fax: (412)563-8319

American HealthCare Group

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